

AGENDA FOR VILLAGE DAY MEETING 23rd JANUARY 1997

- 1) Apologies for absence
- 2) Notes of last meeting
- 3) To agree a theme or not
- 4) Publicity/Banners etc. - advance and later -
- 5) Programme advertising & organisation and sale
- 6) Fly Past - static helicopter etc.
- 7) Mole Valley Bowman
- 8) Ground Organisation/Layout
- 9) Craft Stalls ? Art Competitiion
- 10) General Stalls
- 11) Arena Events
- 12) P.A. System
- 13) Grand Draw
- 14) Date of next meeting

EFFINGHAM VILLAGE DAY

Notes of the Village Day Committee held on Thursday 23 January 1997 at 8.00 pm in the Methodist Church Hall.

PRESENT: Gill Walker (In the Chair)
Trevor Faris (Treasurer)
Beryl Eisenegger (Secretary)
Rita Davis (Howard Court)
Maddy Hewitt (Catholic Church)
Clive Mott (KGV)
James Nicholls (E.R.R.A.)
Jim Clarke (British Legion)

1. Apologies for absence received from: Leslie Allan (St. Teresa's Senior), Eddie Barnaville (Scouts), John Blackburn (St Lawrence), Ann Collins (Guides/Brownies), Rosemary Gibb (Inner Wheel), Mary Head (St. Teresa's Prep), Freda Holt (Over 60s), Alan Murison (Rotary), Jill Witter (Button Box).

2. **NOTES OF LAST MEETING** - these were agreed.

A short discussion was held as to whether a Village Day should be held in 1999 or to wait for the Millennium. This was put off to a future meeting as it was felt that the 1997 Village Day was more pressing.

It was noted that the EPFA was not willing to be involved this year, due to misunderstandings two years ago. The Committee was sad to hear this news from John Dicks and several members mentioned that they would approach the EPFA in the hope they could be persuaded to reconsider.

3. **TO AGREE A THEME OR NOT**

For discussion at the next meeting when more committee members would be available. It was felt that perhaps it was not necessary - it was more important to get stall holders and the committee did not want to put off participants by saying there would be a theme.

4. **PUBLICITY etc.** **ACTION**

Catherine Cavill would be asked if she was willing to take on the publicity again. Jim suggested that we should write to Southern Counties Area Radio who often mentioned affairs similar to the Village Day which were being held locally.

GW

It was agreed we should use brightly coloured paper for posters to get a better effect this year.

James suggested that 1,000 flyers should be produced and dropped into every house in the village. This would be done by the Road Wardens and would take place in March. The wording to read "A message to the Villagers. Just to let you know that Village Day will be on Sunday 8 June. Put the date in your diary now".

BE

Art students at Howard School would be asked if they could produce an eye catching, attention seeking poster. A4 for shops, bigger ones for church halls etc. Posters to be printed by the end of April. GW/BE

5. PROGRAMME ADVERTISING AND DELIVERY

It was hoped that John Blackburn would be able to arrange for the free printing of the programme again, but the Committee must provide the printer with details. JB

Trevor and Clive would approach all the local shops in Bookham, Effingham and Effingham Junction to ask if they wanted to advertise. Also the Residents Association. It was also hoped that Pam Barnaville would advertise. Jill Witter(Button Box) would also be asked to help Trevor and Clive to get advertisers. TF/CM/JW

£40.00 - whole page, £25.00 half page, £12.50 quarter page.

A discussion took place regarding the delivery of these programmes. It was noted that the Scouts would not be able to help, and it was felt that the Over 60s did not have enough able bodied members. James suggested that the Village should be divided up and each Committee member be given a number of roads. It was hoped to involve other sections of the village in the delivery and selling of programmes, which would take place in May.

We must contact the local press to get photographs and an article written. GW

6. FLY PAST

Gill had approach the Battle of Britain Memorial Fund but unfortunately the Red Arrows were in Gloucester on the 8th. They suggested a static helicopter or possible a "Land and Search Rescue" helicopter. We would have to provide lunch and pay for transport home. It was agreed that we should get whoever was available. GW

7. MOLE VALLEY BOWMEN

Gill has spoken to the Bowmen who would be considering this at their next meeting. They would charge the public to have a go.

(James was to check with Valerie Chapman that the Silver Band has been booked.) JN

8. GROUND ORGANISATION

John Blackburn would be asked to do the planning with Clive's help. JB /CM
Button Box had asked to be in a different position this year.

9. CRAFT STALLS

A lot of time would have to be spent in organising the stalls, so it was agreed that we would not have any this year. We would ask Louise Simmonds to organise an Art Exhibition instead as suggested last time. GW

10. GENERAL STALLS - see separate sheet. 50%-50% on stalls.

11. ARENA EVENTS - see separate sheet.

12. P.A. SYSTEM

Gill would ask Dave Putland to set this up.

13. GRAND DRAW & PROGRAMME

Licence to be obtained with tickets sold in advance.

We would look at the raffle and programme before May and these could be sold together.

14. OPENING & MASTER OF CEREMONIES

After a discussion, it was felt that no personality would be asked to open the event.

Jonathan Broadhurst and Mike Morris would be asked to be Masters of Ceremonies.

14. OTHER BUSINESS

Maddy mentioned that the Catholic Church urn was not working. We would agree the prices for tea etc. nearer the day and she would encourage the parishioners to help on the day, although most of them lived outside Effingham. British Legion had an urn that could be used.

Maddy would write to MacDonalds to ask for orange juice.

The Notes prepared of this meeting would be sent to all organisations mentioned and representatives would be asked to attend the next meeting.

It was agreed that we should ask the village organisations what they would like to spend the profits on.

Car Parking - it was suggested that Browns Field should be used. James and Trevor would look at the field - perhaps a metal ramp would have to be borrowed from the Howard School.

15. DATE OF NEXT MEETING

This was set for Tuesday 18 March.

Gill Walker 457987
Beryl Eisenegger 450369

GENERAL STALLS

Cakes and Jam	Over 60s and Methodist Church (2 stalls)	10
Plants (and raffle?)	St Lawrence Church	
Bottle Tombola	St. Teresa's Prep	11
? ?	St. Teresa's Senior	
Tin Tombola	Inner Wheel	12
Brownies	2 or 3 side stalls	
Button Box	Children's Corner or anything else we wanted them to do. Perhaps an eye catching event.	
Rotary	Wheel of Fortune and Golf Putting	13
Cubs	2 stalls (Sweets tombola?)	
Howard Court	Glass stall	
Nomads	Face Painting (Clive to ask)	
Mr & Mrs Innis ?	Arthritis stall	
Veteran Cars	Mike Lloyd (Gill to contact)	
MARS		
Karate Club	Beryl to ask	14
Manor House	Book stall	
EPFA	Whisky	
Rainbow Trust	Stall	

Gordon Osborne to be asked by Clive to organise: sponsored run?
netball
Youth group

Table Tennis	Denis Brunskill to be asked by Clive.	14
Short Mat Bowls	" "	
Badminton	" "	
W.I.	To be asked.	
British Legion	Hoped to have a marquee with 3/4 stalls & advertising.	

ARENA EVENTS

Howard School	Gymnastics (Gill to meet Mr Barnes)	
St Lawrence	Maypole	
Manor House	Dancing	
Children's Corner	Small animals (Gill to approach Bocketts Farm)	
Play Group	Children's Pet Show (Gill to ask Julie Prior)	
(Maddy also to ask the various children's groups who meet during the day at the Catholic Church Hall if they would like to do something).		
Button Box would prefer not to do Bouncy Castle.		
Trinity Newspapers	Gill to contact Mr Bharat Lukka for their bouncy giraffe	
Punch & Judy	Gill to ask Suzanne Kern to organise. Hat to be passed round for donations. Perhaps someone should dress up as Punch or Judy.	
Children's Races	Lesley Palmer/Suzanne Kern to be asked. To use the big arena at the end of the day.	15
Veteran Cars	Gill to contact.	
Pony Rides	Michelle Kuhl - Gill to contact.	
Housing Association	Stall? - Clive to contact.	
BBQ	Trevor would speak to the Rugby Club. Gibbs (Butcher) to provide food.	
Bowmen	need a large area.	
Rugby minis	Trevor to ask David Pink. Tug of war?	
PFA	who is going to run the bar?	